

2020

Treasurer's Report

The Caswell Hill Community Association is in a healthy financial situation. I'd like to take the opportunity to thank everyone who has worked diligently to ensure the timeliness and accuracy of our financial records. This is mostly achieved through the program leads and their diligent attendance reporting. I especially want to thank Joyce Doran who prepares our monthly income and expense statements, maintains our bookkeeping and supports our annual reporting. I'd also like to thank Cheryl Woloschuk for continuing to do a great job completing our annual financial statements. A special thanks as always to Heidi Estrada who goes above and beyond to help with our grants and ensuring we're benefitting from opportunities provided by the City of Saskatoon.

The most significant event that occurred this year was COVID-19 and the declaration of a pandemic in March 2020. In light of Public Health Orders issued by Saskatchewan's Chief Medical Health Officer, and to ensure we were doing our part to flatten the curve and help keep people safe, our Community Association made the decision to cancel programming, reimburse program fees and to ensure program instructors still received full payment for their services. Despite this we saw a nominal deficiency of \$211 in revenue over expenses in 2019-20.

For the upcoming year, we are taking a more reserved approach in our programming expectations. We do anticipate continuing with programs but to a lesser extent. We have accounted for a smaller number of participants, outdoor programming and programming online. For Art in the Park, we have budgeted for the festival but at a smaller scale.

Two outdoor activities we have added include having a groomed cross-country ski trail in Ashworth Holmes Park and our 2nd Annual Skating Party at Caswell Hill school (if public health orders permit). I'd now like to present to the membership several motions required as per the Non-profits Act in order to fulfil our annual corporate reporting requirements.

1. Adoption of the Unaudited 2019-20 Financial Statements

Motion: "That the Unaudited Financial Statements for 2019-20 be adopted as presented."

2. Waive Requirement for Audit

Our revenues are less than \$250,000 per year which under the Not-for-Profit Corporations Act permits a financial review in lieu of an audit.

Motion: "That the Caswell Hill Community Association waive the requirement for a full audit and in lieu conduct a financial review".

2. Appointment of Public Accountant to Conduct 2019 Financial Review

Motion: "That the Caswell Hill Community Association Financial Review for 2020 be prepared by Cheryl Woloschuk, Chartered Professional Accountant, Prof. Corp.

4. 2020-21 Caswell Hill Community Association Budget

Motion: "That the 2020-21 Caswell Hill Community Association Budget be approved as presented".

5. Membership Fees remain \$0

Motion: "That the 2020-21 Caswell Hill Community Association Membership Fee remain \$0".

Thank you for the opportunity to serve as your Treasurer for the past 4 years.

- Kelley

Programming Report

Fall 2019

Three Yoga Classes were held in the Convalescent Home for a total of 10 weeks each. In total they had 26 participants.

Caswell Fit was held in Caswell School for a total of 9 weeks, and had a total of 11 participants.

Ball Hockey was held in Caswell School for a total of 10 weeks and had 20 participants.

Winter 2020 held it's challenges with the emergence of the Covid-19 pandemic. School bookings were cancelled on March 13, 2020 and to this day, external rentals in the school have not resumed.

For the winter, three Yoga Classes were held in the Convalescent Home and had 28 participants.

Caswell Fit was held in Caswell School for a total of 7 weeks and had 12 participants. This class continued in the park by Caswell School until the fall for those participants who were unable to finish their winter session.

Ball Hockey was held in Caswell School and for 8 weeks and had 18 participants.

This past year, our Soccer Coordinator (Teresa) and Yoga Coordinator (Erin) have stepped down. I'd like to say a huge thank you to both of them for their work and dedication in the past years. These programs would not have been able to run without their constant work and dedication in making them a reality.

I'd also like to say a huge thank you to Rachel and Moe who organize Caswell Fit and Ball Hockey. It is so good to be able to have even a small program offering for people in the neighbourhood.

We are looking for someone to step up and help organize programs. During the pandemic, this may include online or outdoor programs, however, once programs are able to resume in the schools and we have an inside location we are able to secure, we would like someone to be able to help plan programs to continue to keep the community active.

- Heidi

Rink Report

I organized a few people to come out last Saturday in hopes of having all the snow removed from the surface so we can start installing the ice. However, the snow is too deep and packed down from being walked on for snow blowers to work and would be very difficult and take many man hours to remove it by hand.

I reached out to several snow removal companies and received 4 responses. Most outfits quoted in \$200. The best deal was \$180 plus taxes to remove all the snow. I checked with the city and we are able to claim 50% of the cost for the snow removal. So I would ask that the community association approves the cost of the removal so we can get on with making ice. I have tentatively scheduled snow to be removed the evening of Tuesday 24-Nov. I have contacted the school and established approved access for the crew to come on the school yard.

Our snow blower is in need of maintenance. It was difficult to start last year and quit working all together by the end of the year. Currently community member Jarred (Finn) has volunteered to repair it. If he is unable to fix it, it will have to be taken in for service. Again this cost would be half covered by our yearly operating grant. I would ask that the association approve the cost of service if Jared is unable to get it going. I am unable to provide a figure as it is not known what is wrong at this time. I believe it is a basic tune up needed. Be aware Jared may also have small expenses related to his repair as well.

In past years, the growth inside the rink was minor. This year there was nearly 3 feet of weeds. I attempted to cut it with my mower but it could not handle the load. I had to rent a brush cutter from home-depot. I believe the rental cost was in the neighborhood of \$75. I will be submitting this receipt.

Aside from the above I have nothing else to report at this time and hope to be making ice by next weekend.

The city has released a set of Covid 19 protocols for rink operation that I have attached with this email in case it was not forwarded to association members. I will be doing my best to implement these policies. We have been asked to post signage regarding precautions. I will be posting these next weekend once the ice is started.

- Trevor

Garden Report

2020 was a pretty typical year for the garden, in spite of COVID. The City of Saskatoon and CHEP provided us with a list of measures that needed to be taken to keep everyone safe. The measures had a minimal impact on garden operations.

We were at full capacity this year. Sixteen plots are available and sixteen were assigned. As is typical, revenue exceeded expenses by a small margin so the garden made a small profit that will be put into projects in future years.

One new initiative this year was to put personalized signs by each garden plot (e.g., This plot is cared for by <<blank>>. Please do not pick the veggies). It's difficult to say if this initiative had a big impact on reducing theft but it was my sense that theft/vandalism of garden plots was down this year. There were definitely fewer complaints from garden members about theft/vandalism. The fabrication of the signs was donated by Jaimie and Craig Merino (Mako Signs) who are garden members and Caswell Hill residents. Their generosity is greatly appreciated.

We will begin sign-ups for the 2021 season in Feb-Mar. We already have a few names that have reached out for garden spots in 2021.

- Mel and Brodie

Communications Report

Like most elements of the community association, the newsletter was affected by the COVID-19 pandemic.

We released a paper issue in January 2020. This issue included information on upcoming programs and meetings.

Usually, we release a second newsletter in May, to advertise Art in the Park and other summer activities. We realized that this would not be realistic in 2020. We chose not to release a paper copy, because of the increased physical contact between people. Instead, we released an online-only newsletter in summer of 2020. This issue informed residents of Caswell Hill that Art in the Park and our other upcoming programming was cancelled. ProPrint kindly donated the design of the PDF. We didn't include ads in this edition.

The fall newsletter was sent out in print. Normally the newsletter is released in September, to let citizens know about our September AGM. This year, our AGM was pushed back to later November, so the newsletter was released at the start of November. The Medicine Shoppe on 33rd kindly continues to coordinate the delivery.

I'd like to thank Joan Cochrane for coordinating the newsletter delivery, Jackie Moore for writing the wonderful community profiles, and ProPrint for continuing to provide excellent service.

And thanks to everyone in the community for reading and responding to the newsletter. I continue to do my best to keep the community informed. I'm always happy to hear from residents with ideas on how to improve the newsletter.

-Shannon